

5.1.10.2 Completing the RCM task definition data/form (DI-SESS-80988A/figure A-10). The task definition data/form shall be completed as follows:

- a. Tasks covered by existing MRCs. For tasks covered by existing MRCs, a copy of the MRC may be attached to the task definition form in lieu of filling in redundant blocks.
- b. Block 1 – ESWBS number. Duplicate the entry from block 1 of the MRI form.
- c. Block 2 – Nomenclature. Enter the nomenclature of the item upon which the task is performed from block 2 of the MRI.
- d. Block 3 – Ship class. Duplicate entries from block 3 of the MRI.
- e. Block 4 – Prepared by. Enter the analyst name and date.
- f. Block 5 – Reviewed by. Enter the first level reviewer’s name and the date. Reserved for engineering review.
- g. Block 6 – Approved by. Reserved for the maintenance coordinating activity.
- h. Block 7 – Revision. Enter Original, A, B, or C, sequentially and the date.
- i. Block 8 – Equipment nomenclature. Enter the nomenclature of the item upon which the task is performed from the MRI.
- j. Block 9 – Quantity installed. Enter the installed quantity of the item on which this task must be performed.
- k. Block 10 – Reference MRC. Enter the reference data from block 12 of the MRI.
- l. Block 11 – Maintenance requirement description (task). Enter the task(s) description(s) from the MRI. If applicable, several tasks can be combined into a single maintenance task.
- m. Block 12 – Safety precautions. All required safety precautions shall be included in this block. The first entry in this area shall identify general safety requirement documentation by publication number and volume; for example, “Observe standard safety precautions in accordance with Navy Safety Precautions for Forces Afloat, OPNAVINST 5100.19 (Series).” or “Forces afloat comply with Navy Safety Precautions for Forces Afloat, OPNAVINST 5100.19 (Series);” Shore Safety activities comply with Safety Precautions for shore Activities.”
 - (1) Additional warnings. Additional or more specific warnings shall follow when applicable and shall be listed in the order in which they appear in the procedure area. These warnings will also immediately precede the applicable step.
 - (2) Additional warnings requiring the use of additional personnel. For those actions which require additional personnel because of safety regulations, the phrase, “Do not work alone” shall be added to the applicable safety precaution; for example, “Voltage dangerous to life is present when interlock switch is bypassed. Do not work alone.” Appropriate personnel and man-hours must be added when this statement is used.
 - (3) Capitalization required. The first letter of the first word in each safety precaution shall be capitalized, with all other words in lower case, unless capital letters are required for another reason.
 - (4) Submarine applications. When Submarine Safety (SUBSAFE) boundaries are to be violated, the statement “Ensure compliance with SUBSAFE Re-entry Control Procedures of NAVSEA 0924-062-0010 or COMFLTFORCOMINST 4790.3, Volume V, as applicable” shall appear in this area. When scope of certification items are impacted, the statement “Ensure compliance with DSS-SOC Re-entry Control Procedures of NAVSEA SS800-AG-MAN-010/P-9290 (with the appropriate DSS-SOC Notebook)” shall appear in this area.
 - (5) Cleaning solvents. Safety precautions shall be listed when cleaning solvents are involved. The following standard safety precaution is to be used at a minimum whenever cleaning solvents are involved: “Avoid prolonged contact with, or inhalation of, cleaning solvents. Avoid use near open flame and provide adequate ventilation.” Approved Navy standard messages are listed in the MRC development software.